



Language Academy of Sacramento
2850 49th Street, Sacramento, CA. 95817

State and Federal Programs Supplemental Educational Services (SES)

SES Provider Organization Name: _____

CERTIFICATION OF COMPLIANCE WITH SUPPLEMENTAL EDUCATIONAL SERVICES ENROLLMENT PROCEDURES

The CONTRACTOR certifies that it is familiar with, and CONTRACTOR and all of CONTRACTOR'S representatives will comply with Sections VII(A) and VII(E) of the LAS 2015-2016 Supplemental Educational Services Master Contract, regarding enrollment procedures for Supplemental Educational Services.

ENROLLMENT, CONTRACTING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall comply with all procedures concerning enrollment, contracting, attendance reporting, and billing as specified by the Language Academy of Sacramento Office.

INCENTIVES

The CONTRACTOR shall not provide any up-front incentive valued at over \$2.00 per student to parents or students to encourage enrollment in CONTRACTOR'S program or to encourage any other student or parent to enroll in CONTRACTOR'S program. Acceptable items are pencils, pens, magnets, etc.

In any marketing information or other explanation, either verbally or in writing, and in the delivery of services, CONTRACTOR may not offer to parents and/or students incentives valued at more than \$5.00 each or \$50.00 in the aggregate per student as achievement and/or attendance incentives once the student has enrolled in CONTRACTOR'S program.

The CONTRACTOR'S policy as to how students earn achievement and/or attendance incentives and the specific incentives with their specific costs MUST be fully explained in the ISA.

CONTRACTOR may not offer any incentive/payment of any amount to any LAS personnel for assisting CONTRACTOR in the recruitment of parents and/or students to enroll in CONTRACTOR'S program.

I declare under penalty of perjury, under the laws of the State of California that the foregoing is understood and will be followed.

Executed on, at,

Name & Title of Authorized Representative